

**American Heart Association Emergency Cardiovascular Care Program  
Instructor Trainer Monitor Form**

Name of Instructor Trainer: \_\_\_\_\_

Instructor Trainer's Primary TC: \_\_\_\_\_

Reason for Monitoring:

☐ Initial Recognition

Location (TC) of Instructor Trainer Course: \_\_\_\_\_

Date of Instructor Trainer Course: \_\_\_\_\_

☐ Renewal

☐ Other

Reason: \_\_\_\_\_

Name of Reviewer (BLS TC Faculty): \_\_\_\_\_

Date of Monitoring: \_\_\_\_\_ Location (TC): \_\_\_\_\_

Teaching was monitored during the following part(s) of Instructor Course:

☐ Lecture

☐ Teaching Practice

☐ Evaluation/Remediation

**IT Monitor Checklist**

**Instructions:** Check appropriate box (E = Excellent, S = Satisfactory, NI = Needs Improvement) for all criteria that apply to the monitoring episode. **\*Comment on all areas indicated as "Needs Improvement."**

	E	S	NI*	Comments
<b>Facilitates Effective Teaching</b>				
Provides instruction regarding precourse planning, organization, and physical set-up to facilitate learning				
Demonstrates/models objectives/outline introduction and key information summary				
Covers core instructor course content following outline based on current AHA guidelines				
Demonstrates mastery of instructor course content/ability to respond to student questions				
Demonstrates teaching techniques to meet the learning needs of a variety of participants				
Allows adequate time for teaching practice by each instructor candidate				
Demonstrates/models interactive teaching style, encourages participation				
Demonstrates/models effective time management (begins/ends on time, avoids				

digression, demonstrates effective problem solving)				
Provides effective and ongoing feedback to instructor candidates				
Demonstrates professionalism (appropriate attire, use of terminology, etc)				
<b>Evaluation</b>				
Demonstrates/models fair evaluation using current AHA guidelines and materials				
Provides or recommends appropriate remediation for Instructor candidates as needed				
<b>Materials/Equipment</b>				
Demonstrates appropriate equipment care and cleaning				
Demonstrates appropriate standard (universal) precautions				
Orients Instructor candidates to current AHA materials used to deliver course content				
Refers to textbook during teaching episodes and/or evaluation feedback				
Demonstrates use and troubleshooting of audiovisual equipment				

**Additional comments:**

### Signatures/Recommendations

**Instructions:** Please use the Instructor Trainer Monitor Checklist as a basis for recommendations.

**Reviewer's Recommendations/Comments:**

Do you recommend IT status for this candidate? ☐ Yes ☐ No

If no, please summarize the rationale and provide recommendations for remediation (please attach additional comments as needed)

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**Signature of Reviewer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Instructor Trainer's Comments** (please attach additional comments as needed):

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**Signature of Instructor Trainer:** \_\_\_\_\_ **Date:** \_\_\_\_\_